

QUARTERLY BULLETIN

EAST CHINA CONFERENCE

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American Baptist Foreign Mission Society

Annual Reports and Minutes

of the

Conference held at Hangchow

Oct. 26-29, 1922

Next Meeting of Conference

Hangchow, October, 1923

PREFACE

On another page will be found a classification table. In accordance with this table the material in each Bulletin will be arranged in two, three, or four unequal divisions, or classes, while still preserving the topical arrangement of previous years under each main division. It is hoped that this grouping of conference and committee actions, e.g., the grouping under Class II of all recommendations to the home Boards, will greatly facilitate the work of the Boards in passing upon conference actions and will, at the same time, make it more easy for the conference to follow up its recommendations and check them off when finally acted upon at home.

The system of numbering is as follows: The first two digits of the numbers preceding actions represent the year in which the action was taken, i.e., actions taken in 1922 are numbered 221, 222, etc., actions taken in 1923 will be numbered 231, 232, etc. The numbers in parenthesis refer to the numbering of the votes taken by the departmental committees in which the motions originated, and the numbers without parenthesis refer to reference committee or conference votes.

The number in parenthesis, therefore, following a number not in parenthesis indicates that the action recorded originated in one of the departmental committees—the particular committee being indicated by the topical division under which the number appears—and has been approved by the reference committee or conference.

Each number of the Bulletin is considered a permanent record, and actions which have appeared in previous Bulletins will not be reprinted in later numbers except in cases where a given action has been reconsidered and altered in some way.

CLASSIFICATION TABLE

- I Actions of conference and its committees which are not recommendations to the Boards.
- II Actions of conference or the reference committee which are recommendations to the Boards.
- III Recommendations of previous year which, during the present year, have been either approved or disapproved by the Boards.
- IV Recommendations which, during the year, have been either approved or disapproved by the Boards.

In any given Bulletin there may, naturally, be no actions under one or more of these main divisions.

Under each main class or division there may be sub-divisions as follows:—

- A. Evangelistic
- B. Educational
- C. Medical
- D. Industrial
- E. Property
- F. Language Study
- G. Publicity
- H. General

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I.

ACTIONS OF CONFERENCE AND ITS COMMITTEES WHICH ARE NOT RECOMMENDATIONS TO THE BOARDS.

A. EVANGELISTIC.

22199. To approve the report of the Hangchow union committee together with the suggested changes in the constitution.

22241. To request the association executive committee to consider the advisability of appointing a stewardship committee to undertake similar work to that of the stewardship committee within the mission.

B. EDUCATIONAL.

22200. To approve of renting the C.M.S. school property in Shaohsing for one year at \$1500 and if possible for three years at \$1700 per year.

22210 (63) To recommend that if the Kinhwa boys' school needs more time of an English teacher than Miss van Hook will be able to give we are willing that the reference committee approach Miss Nash about helping out temporarily.

22213 (66) To recommend that Miss Clark, in consultation with Miss Peterson and Dr. Latimer and the educational representative, be authorized to move the Tsen Tso Yang school at Chinese New Year to other quarters where the rent would be cheaper, even if this involves closing the higher primary department.

22217 (70) To authorize Miss Laurence to continue her correspondence with Miss Florence Honey with regard to carrying the music in the Ningpo girls' school during Miss Laurence's furlough.

22221. To authorize the secretary to engage temporarily a teacher of English, either Chinese or foreign, for the boys' school in Kinhwa in accordance with the cabled instructions from the board.

22223. To authorize Miss Hill to make use of specifics received amounting to approximately G. \$1600 for bunding the compound of the Ningpo girls' school.

I. Medical

C. MEDICAL.

22226. To approve of medical bills to be paid from the regular medical allowance fund as follows:

Mr. Lavers,	\$88.20
Mr. Huizinga,	79.00
Mr. White,	77.50

Summary of Medical Grants
1921-22.

From the Medical Allowance:

Dentist,	319.26
Occulist,	33.70
Medical,	147.04
	<hr/>
	\$500.00

Extraordinary medical bills:

Contracts,	\$500.00	
Special,	1810.95	2310.95

Total

\$2810.95

22230 To approve the rules of procedure for medical allowance grants as follows:

(See Part IV, p. 21, for ruling of the board regarding medical grants as published in the last Messenger.)

Rules of Procedure for Medical Allowance Grants.

(1) Medical expenses, in the meaning of these rules, are understood to include fees for service of physician, dentist, oculist and nurse; cost of medicines bought on physician's prescription; including cost of original prescription for glasses; and hospital bills not ordinarily including travel or hotel bills incurred in securing treatment. It is expected that as a rule confinement cases will be conducted in the patient's home.

(2) Where practicable, medical expenses even within the \$50 gold limit should be incurred only upon the advice of a mission physician, and in case of extraordinary expenses, i. e. \$100 Mex. or more, the advice of the health supervisor should also be secured.

I. General

(3) Applications for medical grants should include a statement of *all* medical expenses incurred since the beginning of the fiscal year, and should be accompanied as far as practicable by the original bills. These should be filed with the health supervisor for presentation to reference committee.

(4) Persons under appointment of the general board are expected to bear all medical bills up to a limit of \$50 Gold (Mex. \$100) per year and to bear 20% of all medical bills above this limit.

(5) Medical bills in excess of \$50 Gold (Mex. \$100) per year may be presented thru the health supervisor to the reference committee for approval and recommendation to the board.

Note: a. The board is requested to authorize the payment of bills in excess of the limit as in section (4) above, upon approval by the reference committee with the understanding that in the case of bills not finally approved by the board in part or in whole the funds advanced by the mission treasurer shall be refunded by the individual concerned.

b. The board is requested to change the limit from a flat rate of \$50 gold per year to a percentage of 2½ percent of the total salary including children's allowances.

E. PROPERTY

22211(64) To request that Miss van Hook, Miss Smith and the English teacher when secured be allowed to occupy the foreign doctor's residence in Kinhwa.

22218(71) To approve in general of Miss Jones' plans for the additions to the Huchow woman's school and to authorize her in consultation with the property committee to proceed with the building with instructions that under no circumstances shall the cost of construction exceed the funds available.

H. GENERAL.

1. COMMITTEE APPOINTMENTS.

22214(67) To recommend that Mrs. Bakeman be appointed as alternate on the board of the Shanghai Union Nurse Training School.

I. General.

22220 (73) To appoint Miss Zimmerman to serve on the woman's committee until conference to fill the vacancy made by the resignation of Miss Pittman.

22229. To nominate Miss McCulloch to serve on the nominating committee in the place of Miss Droz not present, and Mr. Bromley in the place of Dr. Thomas and to nominate Mr. Kennard to serve on the business committee in the place of Mr. Clayton.

22232. To accept the resignation of Mrs. Ufford from the woman's committee but to express the opinion that she should continue to serve on the board of control of the Shanghai Union Nurse Training School.

22233. To instruct the nominating committee to bring in nominations for the board of control of the Shanghai Union Nurse Training School on the basis of service for three years.

22254. To elect Mr. Ufford to serve as chairman of the reference committee.

22255. To appoint departmental representatives and sub-committees as follows. (See list page 36.)

3. DESIGNATIONS.

22219 (72) To recommend that Miss Smith be asked to go to Kinhwa immediately after conference to work in the Kinhwa hospital for one year with the understanding that if Miss Hewey returns before the end of the present year Miss Smith will go back to her work in Ningpo.

22231. To appoint the evangelistic and educational representatives a committee of two to bring in recommendations regarding the designation of Mr. Decker and the filling of the vacancy made by the designation of Mr. Cressy to the China Christian Educational Association.

I. General

4. APPROPRIATIONS.

22208. To notify the association executive committee that in accordance with their action (56), December, 1921, bulletin p. 61, requesting the reference committee to make provision for a deficit in the Hangchow community center for 1920-21, an appropriation is being made from the reserve fund to meet the deficit as requested but in doing so the reference committee is cancelling the appropriation of \$750 for the returned student. Mr. C. H. Fu, who is not available for service in Hangchow.

22216(69) On recommendation of the property committee, to appropriate \$240 from the repair fund to Miss Zimmerman for extraordinary repairs on the Ningpo residence.

22224 In view of the new arrangements for meeting medical expenses as proposed in the August Messenger and in view of the fact that pledges amounting to \$1150 have been made by individuals to meet the expenses of day schools with the understanding that the ordinary medical allowance would be available, to appropriate a sum not to exceed \$500 for day schools from the reserve fund to take the place of any reductions in pledges made for that purpose.

22239 To instruct the secretary to make reply to a letter from Dr. Liang of Kinhwa requesting an additional appropriation of at least \$300 for the Kinhwa hospital to the effect that after the report of Dr. Leach on the financial conditions of the hospital, this request will receive consideration.

22234 To approve the reserve fund statement as follows:

*Reserve Fund-General
June 10 to Oct. 27, 1922.*

Balance, June 10, 1922,	\$123.18
Surpluses cancelled:	
Hangchow stenographer,	32.00
Hangchow Community Center, (Salary C. H. Fu)	750.00

I. General

Appropriations to meet deficits:	
Dr. Leach, moving expenses,	\$46.12
Dr. Decker, language study,	148.50
Hangchow Community Center, 1920-21, (See action 2237)	440.00
Balance, Oct. 27, 1922,	270.56
	\$905.18 \$905.18

22235 To refer to the incoming reference committee executive with power the following suggested statement of the reserve fund for the year 1922-23 including estimated surpluses and deficits: (The statement as approved by the reference committee executive is as follows:)

Reserve Fund-General, 1922-23

Appropriation 1922-23	\$1607.00	
Balance from 1921-22,	270.56	
Appropriations to meet deficits.		
Committee expense,		\$138.73
Secretary Office expense,		675.42
Appropriation, day schools,		500.00
,, Shaohsing academy rent,		500.00
Balance,		63.41
	\$1877.56	\$1877.56

Committee Expense Account, General, 1921-22

Appropriation,	\$1100.00	
Deficit, 1920-21.		\$14.34
Committee meetings,		\$980.60
Bulletins,		180.42
Other printing,		60.37
Miscellaneous,		3.00
Deficit, Oct. 31, 1922,	138.73	
	\$1238.73	\$1238.73

Committee Expense Account, Woman's, 1921-22

Appropriation,	\$540.00	
Committee meetings,		\$439.88
Bulletins,		120.28

I. General.

Other printing,		39.58
Telegrams,		3.16
Deficit, Oct. 31, 1922,	152.90	

\$602.90 \$602.90

Secretary Office Expense Account, 1921-22

Appropriation,	\$1366.00	
Travel, general,		\$95.05
Travel, local,		120.37
Travel, stenographer,		66.00
Meals,		55.90
Postage,		157.06
Telegrams,		62.94
Cables,		192.75
Office incidentals,		92.55
Stationery,		179.35
Typist and Chinese writer,		415.75
Office equipment,		25.00
Rent,		578.70
Deficit, Oct 31, 1922,	675.42	

\$2041.42 \$2041.42

Treasurer's Office Expense Account.
1921-22

Net Profits from Associated Mission Treasurers,	\$1511.40	
Clerks Salaries,		\$765.00
Travel,		112.00
Telegrams,		60.14
Cablegrams,		223.65
Stationery		39.40
Postage (Board letters)		8.35
Missionary Directory,		2.00
Repairing typewriter,		35.00
Balance reverting to the board,		265.86

\$1511.40 \$1511.40

6. MISCELLANEOUS.

22201. To request the conference secretary to prepare the annual report.

I. General

22202. To adopt the following rules for election for the woman's and reference committees and for filling vacancies in accordance with the Hare system of proportional representation. (See Rules for Election, p. 30.)

22207. To instruct the secretary to invite to all sessions of conference except where business matters are to be considered the following Baptists living in Hangchow, Mr. and Mrs. Oliver, Mr and Mrs. Turner, Miss Brown, Miss Williams and Miss Flemming.

22236. To receive the reports of the departmental representatives and to instruct that copies be made for circulation.

22242. That in balloting on members of the woman's committee, the order of election determine the length of term of the members elected.

22243. To adopt the report of the tellers on the balloting for officers and committees with its recommendation that Miss Zimmerman be declared elected in the tie in balloting.

22244. To express the appreciation of conference for the interest of Chinese in America in financing the sending of Miss vanHook to Kihwa and instruct the conference secretary while in America to visit and give personal greetings to these friends.

22245. Conference by a rising vote expressed its appreciation of and congratulated Miss vanHook and Miss Smith who go to Kihwa to become the first missionaries in the organization of the East China Mission to work under the direction of Chinese leaders and to wish them Godspeed.

22246. To refer section (4) of the report of the Kihwa committee back to the woman's and reference committees for further consideration.

22247. To meet in Hangchow next year in October, the exact time to be determined by reference committee and to appoint a committee to make

I. General

arrangements for a house for the parents of children in order to make possible their attendance at conference. (Committee to be appointed later.)

22248. To refer to reference committee Mr. Cressy's resolution: "To add a department of social service to the work of the mission."

22249. To adopt the following resolutions drafted by Mr. Ufford expressing thanks to the Hangchow missionaries and especially to Mrs. Sweet:

Resolved: That conference express its appreciation to the Hangchow missionaries for the complete and efficient arrangements made for the comfort and welfare of those who have been in attendance at the meetings;

That conference express to Mrs. Robert Fitch its gratitude both for the services of her well trained cook and boy and for the beautiful flowers used as decorations; and

That conference express to Dr. Poteat, its appreciation for his presence during the meetings and for his helpful ministry both in public and in private.

22250. To send greetings and a word of encouragement to Mr. T. E. Tong of Tanghai who sent good wishes to the conference thru Mr. Hylbert.

22251. To write a letter to Mr. Davies expressing appreciation of his work in the mission last year and state that the good wishes and prayers of the mission follow him as he is carrying on the difficult task in which he is now engaged.

7 SPECIAL COMMITTEES.

22228. To notify the committee on a revision of the furlough schedule that in the judgment of reference committee, the financial conditions of the board make it inopportune to make recommendations on this subject and that, therefore, the appointment of the committee is cancelled.

I. General

22237. To approve the constitution and by-laws of the Kinhwa Baptist station committee as recommended by the joint committee of the mission and association and the Kinhwa district executive committee as follows: (See Association Executive Committee Minutes, p. 45.)

22238. To approve in general the following recommendations in the report of the Kinhwa special committee of three, subject to further consideration after consultation with the other committees concerned: (See action 22246 re section (4), also Association Executive Committee Minutes for recommendations, p. 48.)

II.

ACTIONS OF CONFERENCE AND OF REFERENCE COMMITTEE WHICH ARE RECOMMENDATIONS TO THE BOARDS.

B. EDUCATIONAL.

22227. To approve the recommendations in the minutes of the meeting of the board of managers of the University of Nanking held Oct. 10, 1922. with the exception of that portion of action (21) referring to the suggestions made by the educational commission and the representatives of the colleges and universities of East China which does not apply to the University of Nanking and to call special attention to action (11) as follows: "That the board of managers hereby recognizes that the A. B. F. M. S. is at the present time cooperating only in the college of agriculture and forestry and the department of missionary training."

22240. To approve for recommendation to the board of managers of the college and to the board the report of progress of the joint committee representing the college and the reference committee on the relations of the Yangtzepoo social center to the Shanghai college as follows:

*Relations of the Yangtzepoo Social Center
to the Shanghai College.*

(1) The ground and buildings now being used by the Yangtzepoo social center shall be provided free of rent for its use.

(2) Funds for the extension of the plant and for all current expenses including as early as possible rent and salaries of foreign staff, shall be provided by the community.

(3) The control of the work at the Yangtzepoo social center shall remain for the present in the Shanghai college to be exercised thru a committee appointed by the joint faculty.

(4) The general director shall remove to Shanghai as soon as possible and give the major part of his time to the work of the center but he shall

II. General

continue to be related to the department of sociology of the Shanghai college and shall do some regular teaching at the college.

(5) The Brown interests shall, subject to the approval of the Brown supporters, be transferred to the center.

C. MEDICAL.

22209. To recommend to the board that in the new rules for medical allowance grants the limit of expenses to be borne by appointees of the general board be changed from a flat rate of Gold \$50 per family per year to a rate of $2\frac{1}{2}\%$ of the salary of persons concerned including children's allowances with the same arrangement proposed by the board that of all expense in excess of this $2\frac{1}{2}\%$ of salary missionaries will be expected to meet 20% while the board will be expected to meet the balance.

22225. To request special appropriations to meet extraordinary medical bills as follows:

Mr. Mabee,	\$359.75
Mr. Hylbert,	356.10
Mr. Kennard,	267.80
Mr. White,	376.09

22215(68) To request the board to make a special appropriation to meet the extraordinary medical bill of Miss Schultz amounting to \$70.50.

H. GENERAL.

2. FURLOUGHES.

22253. To instruct the secretary to send to the board the summary as presented of ballots of conference on the return to the field after furlough of the following persons: Dr. and Mrs. Mac Kenzie

3. DESIGNATIONS

22222. To request the boards in sending new appointees to the field to send to the mission copies of all correspondence and all verbal understandings with these appointees relating to the question of their designation on the field or the particular kind of work desired.

II. General

4. APPROPRIATIONS.

22203. To request the board to make available \$348.50 to cover the expenses of language study for Dr. and Mrs. H. W. Decker during their first year in the language school in view of the fact that no appropriation was made for this purpose at the time of their appointment.

22204. In view of the fact that the earnings of the associated mission treasurers are sufficient to bear all office expenses of our representatives in the association to recommend that beginning with November 1, 1922, all surpluses and deficits in the account of the mission treasurer be referred to the board.

22206. To approve the report of the special committee appointed to complete a classified and itemized statement of property losses due to recent typhoons and to request special appropriations to cover losses as follows:

General board,	\$7405
Woman's board,	870
	<hr/>
	\$8275

22212(65) To recommend that Miss Peterson be authorized to secure stenographic help for the woman's committee work for the year 1923-24 in order to release Miss Webster so that she may attend language school and to request the board to made financial provision for the same.

22205. To authorize the reference committee executive after receiving the requests from the association executive committee to prepare and send to the boards the list of requests for appropriations for 1923-24 on the basis of requesting for appropriations in gross the same total amount as was originally granted for 1921-22 also to revise and send to the boards the lists of needs.

The summary of requests for appropriations for 1923-24 as approved by the reference committee executive, action (56), is as follows:

II. General

SUMMARY OF REQUESTS FOR APPROPRIATIONS FROM THE GENERAL SOCIETY.

	<i>Field Appro. 1922-23</i>	<i>In- crease</i>	<i>De- crease</i>	<i>Total Requested 1923-24</i>
Evangelistic Work,	22488	2640	300	24828
Day Schools	1900	800		2700
Boarding Schools,	12770	1000		13770
Medical	1923		200	1723
Repair Fund,	1000	200		1200
General,	3115	1314		4429
Reserve Fund balance,	1607	443		2050
	44803	6397	500	50700
Balance reduction, 1921-22 carried forward,	2200		2200	
Total appropriation in gross including reserve fund,	47003	6397	2700	50700
Special Items:				
Rent, mission residences,	6220	1900		8120
Wayland. English teacher,	1800			1800
University of Nanking	3000			3000
Contract Medical Service:				
Nanking,	600			600
Hangchow,		200		200
College and Seminary,	9000			9000
Shanghai American School,	4168			4168
Guest Allowance	200			200
Huchow Union Hospital,	800			800
Language study @\$600 for each new family.				
Inter-mission Committee Requests:				
China Christian Educational Association,	1000	400		1400
Council of Health Education	1500	500		2000
National Christian Council	2500	2500		5000
Total special items,	30788	5500		36288
Total appropriations	77791	11897	2700	86988

22252. To request an addition to meet the expenses of rental for residences for the years 1921-22 and 1922-23 as follows:

II. General

Rent Mission Residences

Financial Statement 1921-1922.

(Rents paid in Taels are estimated in Mexican Dollars)

		Annual Rent	Appropriated
Mr. Stafford,	12 mo.	\$1024.72	
Mr. Proctor,	12 mo.	1207.54	2739
Mr. Lavers, 1920-21	3½ mo.	435.46	
1921-22	12 mo.	1637.52	2000
Dr. Decker, in N'king,	4½ mo.	188.75	
in S'hai	3 mo.	498.00	200
Dr. Barlow	12 mo.	794.75	600
Dr. Thomas,	12 mo.	600.00	800
Mr. Latimer,	3 mo.	180.00	
Total,		\$6566.74	\$6339.00
Balance due 1921-22,			\$227.74
			\$6566.74

Rent Mission Residences

1922-23

(Revised Statement)

		Requested	Appropriate
Mr. Stafford,	12 mo.	\$1250	
Mr. Proctor,	4 mo.	425	
Mr. Lavers,	12 mo.	1600	
Dr. Decker,	12 mo.	1750	
Mr. Benjamin,	12 mo.	600	
Mr. Latimer	12 mo.	720	
Mr. Gustafson,	12 mo.	600	
Miss Lacey,	10 mo.	150	
Miss Ritner,	10 mo.	150	All 6220
Total,		\$7245	\$6220
Balance due 1922-23, est.			1025
Balance due 1921-22,			227 74

Total, due for years 1921-22 and 1922-23, \$1252.74

II. General

Note: The request for appropriation for 1922-23 as sent to the board in December, 1921, was as follows:

Request for Rent appropriation.

Mr. Stafford,	\$1060
Mr. Proctor,	1285
Miss Lacey,	180
Miss Ritner,	180
Mr. Lavers,	1440
Dr. Decker,	1440
Dr. Thomas,	600
Mr. Gustafson or Dr. Barlow,	600
Mr. Latimer,	720
	<hr/>
	\$7505

IV

RECOMMENDATIONS WHICH, DURING THE YEAR 1921-22,
HAVE BEEN EITHER APPROVED OR DISAPPROVED
BY THE BOARDS.

B. Educational

22132 (42) re Recommendations in the minutes of the board of control of Ginling College of Nov. 19, 1921—Action on these recommendations including the budget is deferred until receipt of the minutes.

22166 re English teacher for Kinhwa—The board has cabled authority to employ temporarily an English teacher for Kinhwa.

C. Medical

22119 re Articles of cooperation of the Huchow Union Hospital—The board defers action until conference may be had with Dr. Franklin.

re Medical grants—The general board sends the following action: "Voted, that effective during the current fiscal year, May 1, 1922, to April 30, 1923, all missionaries of the A. B. F. M. S. be requested to meet medical expenses up to and including a total of \$50 per family; that of all expenses in excess of \$50 per family, the missionaries are requested to meet 20% while the society will be prepared to meet the balance: that this action of the board of managers be conveyed to all mission conferences with the request that it receive full consideration in the next annual conference in order that any endorsement thereof or suggested modification may be referred back to the board for review and a general policy of medical expenses may be established to become effective with the beginning of the fiscal year 1923-24."

re Medical grants—The woman's board recommends that each missionary of its board pay her own medical, dental and ophthalmic bills up to 3% of her field or home salary, the excess total for each year to be paid by the board, any medical expense, however, in excess of \$50 to be authorized or approved by the medical committees, either on the field or at home; and that in fields or stations not easy of access to

IV. General

physicians of our own Baptist boards, special arrangements be entered into, wherever necessary to conserve the missionary's health or to save her from embarrassment, for the payment of an annual sum in recognition of the medical supervision of physicians of other mission boards.

H. GENERAL

2 FURLOUGHS.

22111. re Furlough of Dr. and Mrs. MacKenzie—The board gives approval to the return of Dr. and Mrs. MacKenzie and family to America on account of health conditions.

22117. re Furlough of Mr. and Mrs. Proctor—The board gives approval for the furlough of Mr. and Mrs. Proctor beginning early in December 1922.

4. APPROPRIATIONS.

2284(33) re Fund for bunding and filling in the land at the present girls' school and woman's residence compound in Ningpo—The board appropriates \$2500 from the Los Angeles Baptist Temple, Calif., as a special gift for Ningpo for either bunding and wall for the girls' school property or completion of new building for woman's Bible school, the decision to be left to the field.

22121. re Budget or request for appropriations for the China Inter-mission Committee and the China Baptist Council. The woman's board defers action for conference with Dr. Franklin.

22133(43) re Medical bills of Miss Relyea, \$77.21, and Miss Schultz, \$233.15—Appropriation granted.

22136(46) re Appointment of full time secretary for the China Nurse Association—The board approves this appointment providing this can be done without any financial demand upon our society.

22154. re Rent for residence in Ningpo—A special appropriation of \$600 is made for rent of an additional residence in Ningpo for either Dr. Thomas or Mr. Benjamin as conditions on the field may require.

IV General

re Rent appropriations—A special appropriation not to exceed \$1400 is made for Dr. H. W. Decker for a residence in Shanghai.

re Appropriation for Shanghai American school—The board appropriates \$8334 G. for the Shanghai American school, this amount being the third and final installment of a total payment of \$2500 agreed upon by this board for the Shanghai American school.

re Woman's school in Huchow—\$14000 gift from Mrs. Milton Shirk is designated at her request to the school of Mothercraft at Huchow for the erection of an addition to the present building, this to be known as the Elbert W. Shirk Memorial.

5. REQUESTS FOR WORKERS AND BUILDINGS.

22135 (55) re Doctor and nurse for Shanghai Union Nurse Training School—Referred to the Union College committee thru Mrs. Doane. re Woman for the Ta Bing Fong work—Referred to candidate secretary.

6. MISCELLANEOUS.

22113. re Transfer of work in Kinhwa—The woman's board indicates its cordial interest in the plan for the transfer of the work and lends Miss van Hook to the work as financial agent and secretary.

22120. re China Inter-mission Committee and China Baptist Council—The general board expresses its keen interest in the recent action by which there was organized the China Baptist Council and the China Inter-mission Committee and will await the recommendations of the several missions of ratification of the proposals of their delegates before taking final action with regard to these recommendations. The woman's board defers action until after conference with Dr. Franklin.

22150. re Continued cooperation of Baptist missions in China in the Associated Mission Treasurers—Woman's board defers action until after conference with Dr. Franklin.

MINUTES OF CONFERENCE

East China Baptist Mission, A.B.F.M.S.

Hangchow.

October 26-29, 1922.

Conference was opened Thursday, Oct. 26, at 9 a.m. with scripture reading and prayer by the chairman, Mr. Hanson.

Voted: To adopt the report of the program committee subject to further consideration by the business committee as to time.

Voted: To accept as the business committee of conference Mr. Kennard, Mr. Benjamin and Miss Speiden as nominated by reference committee.

Voted: To accept as the nominating committee of conference Mr. Bakeman, Miss Jones, Mr. Nasmith, Mr. Bromley and Miss McCulloch as proposed by reference committee.

Voted: To adopt the recommendation of the business committee that conference meet from 7:00 to 9:00 instead of 5:00 to 7:00.

Mr. Cressy presented a paper on the subject: Mission Problems and Follow Up Work, which was followed by some discussion.

Adjourned at 11:30 to the devotional meeting led by Mr. Bromley

Thursday, Oct. 26, 2 p.m.

The meeting was opened by prayer by the chairman.

The following program was presented by the educational departmental representative, Mr. Anderson.

The Present Status of Education in East China.

1. The change in emphasis from lower and higher primary education in East China to middle and college education, from 1915-1920. Mr. Anderson.

2. The changes in the character of our boys' middle school work called for by the report of the educational commission. Mr. Cressy.

3. The bearing of this report on the work of our girls' middle schools. Miss Peterson.

Minutes of Conference

Special Educational Problems of To-day in East China.

1. The place of vocational education in our middle schools. . . . Mr. Benjamin.
2. The six-six scheme as applied to our middle schools. . . . Miss Shoemaker.
3. English standards in our middle schools as shown by educational tests Mr. Anderson.

Adjourned at 4:00 p. m.

Thursday, Oct. 26, 7 p.m.

The educational program was continued.

Forum: The relation between the various types of work, our various institutions, and our own individual tasks and the purpose of our East China Mission.

1. Relating our girls' school work to that purpose Miss Zimmerman.
2. Relating the work of our woman's schools to that purpose Miss Jones.
3. How the industrial work for women furthers that purpose Miss Dowling.

4. The work of the college and boys middle schools and that purpose Mr. White.

5. How my own particular work is helping to achieve the purpose of the East China Mission.

Miss Relyea, Mrs. Ufford, Mrs. Cressy, Miss Pettit, Miss Speiden, Miss McCulloch, Mrs. Goddard, Mrs. Hanson, Miss Hill, Messrs. Mabee, Kennard, Hanson, Cressy, Huizinga.

Adjourned at 9:10 p. m.

Friday, Oct. 27, 9:00 a.m.

The meeting was opened by scripture reading and prayer by the chairman.

The report of the business committee was adopted after the following change had been voted: That we have the afternoon sessions from 2:00 to 4:00 and 4:30 to 6:30 to permit the acceptance of the invitation of Hangchow Christian Fellowship Club to a social meeting at 7:30 p. m.

The report of the nominating committee was adopted.

Minutes of Conference

Voted: That section 1, paragraph b, of the rules for election be adopted as follows: "Any member may present one supplemental nomination in writing, provided he intends to give the person he nominates his vote in the election. Supplemental nominations are presented to the nominating committee and posted within the period indicated by the program."

The following program was presented by the medical departmental representative, Dr. Goddard:

1. The objectives of medical work. Dr. Goddard.

2. The problems of the mission hospital. Dr. Thomas.

3. The training of student nurses, its problems and possibilities. . . Miss Pittman. (In the absence of Miss Pittman, this paper was read by Miss Larner)

4. The work of the Yangtzepoo Social Center hospital. . . Dr. Decker. (Read by Dr. Goddard in Dr. Decker's absence)

5. The development of the Union Medical School in Shanghai . . . Dr. Lawney.

6. The evangelistic phase of our medical work. . . Dr. Huntley.

Adjourned for the devotional meeting led by Mrs. Hylbert.

Friday, Oct. 27, 2 p.m.

The report of the business committee providing for the following changes in Saturday's program was adopted:

Stewardship luncheon, 12:15—1:45 p.m.

Afternoon session, 2:15—4:15 ,,

Recreation, 4:15—6:15 ,,

Evening session, 7:15—9:15 ,,

The following program was presented by the evangelistic departmental representative, Mr. Bakeman:

Our Aim:

To set forth the evangelistic work as

(1) A going concern,

Minutes of Conference

- (2) A feeder and conservator of all our work,
 - (3) Not an end in itself but a means to the Christianization of individual and community life.
1. Evangelism—in the past—the source of missions.
- (1) Evangelistic work in East China—how it began, developed and differentiated into present varied forms of mission work.
Dr. White.
 - (2) The evangelistic progress of the last 20 years. . Mr. Latimer.
 - (3) Discussion.
2. Evangelism—in the present—the soul of missions.
- (1) Brief survey of evangelistic work in the stations. A representative from each station.

Adjourned at 4 p.m with prayer by Mr. J. W Decker.

Friday, Oct. 27, 4:30 p.m.

The program of the evangelistic department was continued.

- (2) Personnel:
 - a. The ministry 10 years ago—now—10 years hence.. Mr. Ufford.
 - b. The evangelistic missionary; How many? His place in the work? Mr. Nasmith.
 - c. What is the place of women workers—foreign and Chinese—in evangelistic work. . . . Mrs. Ufford.
 - d. Discussion
- (3) The relation of the evangelistic work:
 - a. The church and the student—before he is a student; while he is a student; after he graduates. Mr. Proctor.
 - b. The church and the community: The aim of the church in the community. Can the “school” church meet the community need? Mr. Hylbert.

Minutes of Conference

- c. The church and new movements, intellectual and social Mr. Bromley.
 - d. Discussion.
 - 3. Evangelism in the future--the goal of missions.
 - (1) The organization and the life; how to get a conquering spirit into our work. Dr. Poteat.
 - (2) Every missionary an evangelist; all our work evangelistic Mr. Hanson.
 - (3) Discussion.
- Adjourned at 6:30 p.m.

Saturday, Oct. 28, a.m.

The meeting opened by scripture reading by the chairman and prayer by Mr. Bromley.

The minutes of conference to Friday noon were read, corrected and approved.

The report of the devotional committee on Sunday's program was adopted after amendment to provide for the holding of the morning session at 11:00 a.m. and referring the time for the afternoon session to the business committee.

Voted: To consider the rules for election by the Proportional Representation method.

Voted: To adopt these rules with the following amendments:

1. Strike out from Section 2, paragraph a, the words "at least two of whom shall be appointees of the woman's board."

2. That Section 2, paragraph b, be laid on the table.

3. That Section 2, paragraph c, be laid on the table.

Voted: That Mr. Hanson be appointed as supervisor of election.

Voted: To proceed to balloting on the return of missionaries going on furlough and the election of officers and committees.

Voted: 22151, 22171 and 22242.

Minutes of Conference

A paper, "The Place of the Social Worker in Mission Work" was presented by Mr. Kulp and followed by discussion.

Adjourned.

Saturday, Oct. 28, 2:30 p.m.

The meeting was opened with prayer by Mr. Huizinga.

The minutes of conference to this session were read and approved.

The report of the business committee was adopted.

Voted: 22243.

A report on the administrative activities of the year was presented by Mr. Proctor.

Voted: 22244, 22245.

Actions of reference committee for the year were brought up for review.

The unpublished actions were read and approved with the exception of 22240 which was referred back to reference committee with power.

Adjourned.

Saturday, Oct. 28, 7:15 p.m.

The meeting was opened with half hour devotional service led by Dr. Poteat.

The minutes were read and corrected.

The report of the business committee giving the time of the meetings on Sunday as 11 a.m., 2:30—4:30 and 7:30 p.m. was adopted.

Voted: To reconsider action 22237 re recommendations regarding Kinhwa.

Voted: 22246.

Voted: To approve section 1, 2, 3, and 5 of the report of the Kinhwa special committee.

Mr. Mabee presented the recommendations of the informal stewardship meeting.

Voted: 22247, 22248, 22249.

Adjourned.

Sunday, Oct. 29, 11 a.m.

The annual conference sermon was preached by Dr. Poteat.

Minutes of Conference

Sunday, Oct. 29, 2:30 p.m.

Experience meeting led by Mr. Bakeman.

Sunday, Oct. 29, 7:30 p.m.

Continuation of the afternoon meeting and devotional meeting led by Mr. White.

Voted: 22250, 22251.

Adjourned at 9:40 to meet next year in Hangchow, the exact date to be decided by reference committee.

**RULES FOR NOMINATIONS AND ELECTIONS FOR REFERENCE
AND WOMANS COMMITTEES AND FOR FILLING VACANCIES.**

1. Nominations.

- a. The nominating committee shall present at least as many nominations as there are seats to be filled.
- b. Any member may present one supplemental nomination, in writing, provided he intends to give the person he nominates his vote in the election. Supplemental nominations are presented to the nominating committee and posted within the period indicated by the program.

2. General

Reference committee shall consist of nine members

The Single Transferable Vote.

Members of reference committee and woman's committee shall be elected according to the Hare system of proportional representation as follows:

Instructions to Supervisor of Election.

(1) The voter indicates the order of his choices by placing the numbers 1, 2, 3, etc., opposite the names of the candidates for whom he wishes to vote, regardless of the number to be elected.

(2) Sort the ballots, giving each one to the candidate marked on it as first choice.

(3) Set aside as invalid any ballots from which the first choice of the voter cannot be clearly ascertained. Count every other ballot valid, whether it is marked according to instructions or not.

(4) When all the ballots have been distributed, make a tabulation showing the number of valid ballots credited to each candidate.

(5) By adding the numbers of valid ballots of all the candidates determine the total number of valid ballots cast.

Rules for Nominations and Elections

(6) Determine the quota that suffices to elect a member by dividing the number of valid ballots by a number greater by one than the number of seats to be filled and adding one to the result, disregarding any fraction that may arise.

(7) Declare elected every candidate who has received the quota.

(8) Unless the full number of candidates to be elected is thus completed, transfer as many of the ballots of each elected candidate as that candidate has above the quota, each ballot to that candidate still lacking the quota who is marked on it as next choice.

(9) If more than one candidate has received more than the quota transfer first the surplus ballots of the candidate with most ballots then the surplus ballots of the candidate with next most ballots, and so on until all the surplus ballots have been transferred.

(10) In distributing ballots take them as they come to hand without selection.

(11) If any ballot taken for transfer as a surplus ballot of an elected candidate does not clearly indicate the voter's next choice among the candidates still lacking the quota, exchange it if possible for another of the candidate's ballots which can be transferred. If none of the candidate's remaining ballots can be transferred, leave them all to his credit.

(12) As soon as a candidate has received the quota, declare him elected immediately, and transfer no more ballots to him. Never allow any candidate to elect the quota except those elected on the count of first choices.

(13) As soon as the necessary number of candidates have been elected, declare the election at an end.

(14) After all the surplus ballots of any candidate have been transferred, make a fresh

Rules for Nominations and Elections

tabulation of results before making further transfers.

(15) If all surplus ballots have been transferred and fewer than the required number of candidates have been elected, declare defeated all candidates with no ballots to their credit. If there remain fewer undefeated candidates than the number to be elected, declare them all elected and leave the remaining seats vacant.

(16) If after the application of Rule 14 there remain more undefeated candidates than the number to be elected, declare defeated the candidate with fewest ballots to his credit and transfer all his ballots each to the candidate marked on it as next choice among the continuing candidates. A "continuing" candidate is a candidate as yet neither elected nor defeated.

(17) After all the ballots of a defeated candidate have been transferred, make a fresh tabulation of results, declare defeated the candidate then lowest on the poll, and transfer all his ballots, each to the candidate marked on it as next choice among the continuing candidates.

(18) Continue this process until the necessary number of candidates have been elected or until only that number remain undefeated.

(19) Whenever the number of undefeated candidates has been reduced to the number to be elected, declare all the remaining candidates elected.

(20) In distributing the ballots of defeated candidates set aside as "ineffective" every ballot which does not clearly indicate the voter's next choice among the continuing candidates.

(21) If, when a candidate is to be declared defeated, two or more candidates are tied at the bottom of the poll, declare defeated that one of the tied candidates who was credited with fewest ballots on the tabulation next preceding. If this

Rules for Nominations and Elections

rule does not decide the tie, on account of another tie on the preceding tabulation, decide the second tie similarly by referring to the tabulation before that. Apply this principle successively as many times as may be necessary, deciding a tie on any tabulation by referring to the standing of the tied candidate on the tabulation next preceding.

(22) Decide by lot any tie not otherwise provided for by these rules.

(23) The name of the candidate for whom a ballot is counted is immediately endorse in a designated place on the ballot. Transferred ballots will thus show the course they have taken.

(24) After each election keep separate the ballots which elected each member, and keep separate also the ineffective ballots including those of the last candidate defeated.

6. Vacancies.

When one or more vacancies occur take the ballots in the package or packages of the vacating member or members, together with the ineffective ballots, and count them all together according to the Hare rules, for filling the number of seats that are vacant. At the beginning of a recount to fill one more vacancies, all the original candidates shall be considered continuing candidates except those who have been elected, those are intelligible, and those who have withdrawn with the consent of the reference committee.

Committee Meetings

Committee meetings have been held since the last report as follows:

The reference committee executive met in Shanghai, Oct. 21, 1922.

Present: Messrs. Latimer, Hanson and the secretary.

Actions taken: (47)-(53)

Reference committee met in Hangchow, Oct. 24-25 and 27, 1922.

Present: Messrs. Ufford, Hylbert, Hanson, Anderson, Nasmith, Goddard, Latimer, Miss Peterson, Miss Zimmerman and the secretary.

Actions taken 22199—22241, 22252 and 22253. (Conference actions 22242-22251)

The woman's committee met in Hangchow, Oct. 23, 1922.

Present: Miss Peterson, Mrs. Latimer, Miss Zimmerman, Miss Hill.

Actions taken: (63)-(73)

Reference committee met in Hangchow Oct. 28, 1922.

Present: Messrs. Ufford, Hanson, Hylbert, Latimer, Goddard, Thomas, Cressy, Miss Zimmerman and the secretary.

Actions taken: 22254-22255.

The reference committee executive met in Shanghai, Nov. 24, 1922.

Present: Messrs. Ufford, Hanson, Latimer, Anderson (by request) and the secretary.

Actions taken: (54)-(68).

Registration

(Members Present at Conference, 1922)

Ningpo

L. C. Hylbert	Dora I. Zimmerman
Mrs. L. C. Hylbert	Harriet H. Smith
C. L. Bromley	Jane Laurence
H. B. Thomas, M. D.	Viola C. Hill
H. R. S. Benjamin	

Shaohsing

F. W. Goddard, M.D.	Marie Dowling
Mrs. F. W. Goddard	Arcola Pettit
A. F. Ufford	Charlotte Larner
Mrs. A. F. Ufford	
D. Gustafson	

Kinhwa

Stella Relyea
Lillian vanHook

Huchow

A. I. Nasmith	Ruth Mather
Mrs. A. I. Nasmith	Edna Shoemaker
Mary I. Jones.	Evelyn Speiden

Hangchow

Mrs. W. S. Sweet	Gertrude McCulloch
James V. Latimer	Anna R. Clark
Mrs. J. V. Latimer	Anne Ruth Harris
E. H. Cressy	Helen Rawlings
Mrs. E. H. Cressy	Florence Webster
Ellen J. Peterson	

Shanghai

J. T. Proctor	H. Huizinga
Mrs. J. T. Proctor	Mrs. H. Huizinga
R. D. Stafford	Elam J. Anderson
F. J. White	R. B. Kennard
G. A. Huntley, M. D.	Josephine Lawney, M. D.
P. R. Bakeman	C. H. Lavers
F. C. Mabee	Mrs. C. H. Lavers
V. Hanson	Ethel L. Lacey
Mrs. V. Hanson	Helen E. Ritner
D. H. Kulp	

OFFICERS AND COMMITTEES

Conference :

President,	V Hanson
Vice-president,	F. W. Goddard
Recording Secretary,	Ruth Mather
Conference Secretary,	J. T Proctor

Reference Committee :

A. F. Ufford	L. C. Hylbert
E. H. Clayton	James V Latimer
E. H. Cressy	H. Thomas
F. W Goddard	Dora Zimmerman
V Hanson	

Departmental Representatives :

Evangelistic,	P. R. Bakeman
Educational,	Elam J. Anderson
Medical,	H. Thomas, M. D.

Sub-committees :

Executive committee,	A. F. Ufford
	V Hanson
	James V Latimer
Property,	C. H. Lavers
Student Loan,	Elam J. Anderson
	Dora I. Zimmerman
	D. Gustafson
Language study,	C. S. Keen
Publicity,	C. L. Bromley
	Mrs. E. J. Anderson
	Viola Hill

Advisory Committee

to A. M. T

J. T Proctor

Woman's committee :

Ellen J. Peterson	1923
Mrs. J. V Latimer	1923
Lillian van Hook	1924
Viola C. Hill	1925
Dora I. Zimmerman	1925

Officers and Committees

Board of Managers of the College and Seminary :

E. H. Cressy	1923
F. C. Wilcox	1923
D. K. Van	1923
J. V. Latimer	1924
Mrs. R. D. Stafford	1925

Board of Managers of the University of Nanking :

F. J. White—	1923
(Substitute, P. R. Bakeman)	
James V. Latimer	1924
E. H. Cressy	1925

Board of Directors, Hangchow Union Girls' High School :

T. C. Bau	1923
E. H. Cressy	1924
Mrs. A. F. Ufford	1925

Board of Control, Ginling College :

Ellen J. Peterson	1923
Dora I. Zimmerman	1924
V. Hanson	1925

Board of Directors, Shanghai American School :

James V. Latimer	
(new board)	1923
E. J. Anderson	1924
(Substitute R. D. Stafford)	
Mrs. F. C. Mabee	1925

Board of Control, Nanking, Bible Teachers' Training School for Women :

Mrs. L. C. Hylbert	1924
(Substitute, Mary I. Jones)	

Hangchow Union Evangelistic Committee :

James V. Latimer	1923
Ellen J. Peterson,	1924

Ningpo Union Girls' High School :

T. C. Wu	1923
Mrs. L. C. Hylbert	1924

Officers and Committees

- (Substitute, Mrs. H. Thomas)
V Hanson 1925
- Ningpo Union Boys' School:
T. C. Wu 1923
F. J. White 1924
(Substitute, P. R. Bakeman)
A. F. Ufford, 1925
- Board of Control, Tinghai Public School;
T. C. Wu 1923
C. T. Wang 1923
F. J. White 1924
(Substitute, E. H. Cressy)
A. F. Ufford 1925
- Board of Directors, Ningpo Hospital:
L. C. Hylbert 1923
(Substitute, H. R. S. Benjamin)
Dr. F. W. Goddard 1924
Dr. G. A. Huntley 1925
- Shaohsing Hospital Board:
Dr. H. Thomas 1923
Marie A. Dowling, 1924
A. F. Ufford 1924
Dr. C. D. Leach 1925
- Board of Directors, Huchow Union Hospital:
Dr. F. W. Goddard 1923
Dr. H. Thomas 1924
E. H. Clayton 1925
- Board of Managers, Shanghai Union Nurse Training School
Mrs. C. C. Chen
Mrs. A. F. Ufford
Mrs. C. H. Barlow
(alternate, Mrs. R. D. Stafford)
- Association Executive Committee:
James V. Latimer
A. F. Ufford

Roster of Missionaries

Ningpo:	Date of Appoint- ment	Returned last from Furlough	Chinese Name
J. S. Grant, M. D.	1889	1918	蘭雅各
Dora I. Zimmerman	1907	1921	徐美景
L. C. Hylbert	1910	1918	郝培德
Mrs. L. C. Hylbert	1910	1921	
C. L. Bromley	1911	1920	李佳思
Mrs. C. L. Bromley	1911	1920	
F. C. Wilcox	1913	1922	衛歷司
Mrs. F. C. Wilcox	1913	1922	
Harriet H. Smith	1914	1921	施美士
Viola C. Hill	1915	1922	海維玲
Emma S. Irving	1918	1922	
Jane Laurence	1918		
H. Thomas, M. D.	1919		
Mrs H. Thomas	1919		
H. R. S. Benjamin	1919		
Mrs. H. R. S. Benjamin	1919		
Shaohsing:			
Marie A. Dowling	1893	1921	陶
F. W. Goddard, M. D.	1903	1918	高福林
Mrs. F. W. Goddard	1903	1918	
A. F. Ufford	1908	1921	鄔福安
Mrs. A. F. Ufford	1908	1921	
C. H. Barlow, M. D.	1908	1921	鮑爾祿
Mrs. C. H. Barlow	1908	1921	
Alma J. Pittman	1912	1918	畢德明
D. Gustafson	1919		顧德勝
Mrs. D. Gustafson	1919		
Lelia Droz	1920		杜爾思
Arcola Pettit	1920		裴德泰
Charlotte Larner	1921		
Kinhwa:			
Stella Relyea	1897	1920	李福麗
Lillian van Hook	1915	1922	
Elizabeth D. Nash	1918	1922	

Roster of Missionaries

Huchow:

Mary I. Jones,	1907	1921	榮美理
A. I. Nasmith	1911	1920	晶士麥
Mrs. A. I. Nasmith	1911	1920	
E. H. Clayton	1912	1917	
Mrs. E. H. Clayton	1912	1917	
C. D. Leach, M. D.	1913	1921	勵濟世
Mrs. C. D. Leach	1913	1921	
Edna Shoemaker	1915	1922	沙美楷
Ruth Mather	1920		梅素德
Evelyn Speiden	1920		施慕貞

Hangchow:

Mrs. W. S. Sweet	1893	1918	甘師母
James V. Latimer	1904	1920	賴德懋
Mrs. J. V. Latimer	1904	1920	
E. H. Cressy	1910	1918	葛德基
Mrs. E. H. Cressy	1910	1918	
Helen M. Rawlings	1906	1922	盧愛玲
Ellen J. Peterson	1910	1920	裴德生
Gertrude McCulloch	1919		
Anna R. Clark	1920		
Anne Ruth Harris	1921		
Florence Webster	1922		

Shanghai:

G. A. Huntley, M. D.	1897	1921	雷
Mrs. G. A. Huntley	1897	1921	
F. J. White	1901	1917	魏馥蘭
Mrs. F. J. White	1901	1917	
P. R. Bakeman	1906	1919	裴克曼
Mrs. P. R. Bakeman	1906	1919	
R. D. Stafford	1909	1922	施德馥
Mrs. R. D. Stafford	1909	1922	
F. C. Mabee	1910	1918	梅佩禮
Mrs. F. C. Mabee	1910	1918	
Leontine J. Dahl	1912	1918	陶學溥
Dan H. Kulp II	1913	1921	
Mrs. D. H. Kulp	1913	1921	
V. Hanson	1914	1921	韓
Mrs. V. Hanson	1914	1921	

Roster of Missionaries

H. Huizinga	1917
Mrs. H. Huizinga	1917
Elam J. Anderson	1918
Mrs. E. J. Anderson	1918
R. B. Kennard	1919
Mrs. R. B. Kennard	1919
Josephine Lawney, M. D.	1919
H. W. Decker, M. D.	1920
Mrs. H. W. Decker	1920
Ethel L. Lacey	1920
Helen E. Ritner	1920
C. H. Lavers	1921
Mrs. C. H. Lavers	1921

麗爾施
力惠廉

Nanking:

Mrs. J. R. Goddard	1888	1918
C. S. Keen	1902	1922
Mrs. C. S. Keen	1902	1922
C. S. Gibbs	1921	
Mrs. C. S. Gibbs	1921	
J. W. Decker.	1921	
Mrs. J. W. Decker	1921	
Emilie Schultz	1921	

高師母
欽嘉樂

On Furlough

J. T. Proctor	1897
Mrs. J. T. Procter	1897
Mary Cressey	1908
Harriet H. Brittingham	1916
Jean Gates	1917
C. F. MacKenzie, M. D.	1906
Mrs. C. F. MacKenzie	1906
Esther Hokanson	1917
Clarissa A. Hewey	1916

柏高德
葛履綏
白奇芳
蓋德哲
馬鑑哲
霍根生
胡愛倫

Association Executive Committee

Minutes.

The executive committee of the Chekiang-Shanghai association met at the Missionary Home, Shanghai, on Wed. Nov. 22, 1922, at 9:30 a. m.

Present: Messrs: Tsoh Chien-dong, Cong Hsu-kwe, Ma Yong-po, T. E. Tong, Y. P. Shen, T. C. Bau, Ufford, Latimer and Proctor.

The minutes of the previous session, July 18, 1922, were read and approved.

A number of reports were made as follows:

The finance committee reported the surpluses and deficits for the fiscal year ending, Oct. 31, 1922, together with a reserve fund statement.

The treasurer reported collections to date for the home mission society and the chapel building fund. Mr. Latimer reported collections for the expenses of the National Christian Conference.

Mr. Ma Yong-po made report of his visit at Shiao-fong and the conditions of the building fund for a new chapel there.

The letters and reports including the recommendations from the district associations were read.

Mr. Latimer reported the summer work of seminary students.

Mr. Bau reported for the daily vacation Bible schools.

Mr. Cong reported for the special committee on payment of travel expenses of preachers attending the provincial and district association meetings.

Mr. Bau reported the preparation and sending out of 1500 copies of a message to the churches growing out of the present financial crisis of the mission board.

Pastor Tsoh reported on the duties and work of the district pastors.

Mr. Bau made report for the special Kihwa committee including the proposed constitution for the Kihwa station committee.

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The association secretary made report of his work to date and a brief outline of plans for the future.

Actions were taken as follows:

(114) To change the name in Chinese of the association committee expense account to association general fee (年會常費) and to request the district pastors to be responsible for collecting this fee from the churches and to report and pay the same to the mission treasurer and to authorize payments from this fund by the mission treasurer upon order signed by the association treasurer.

(115) To request the district pastors to be responsible for collecting all fees from the churches for the home mission society and the chapel building fund and to report and pay the same to the association treasurer.

(116) To recommend that the travel expenses of preachers attending the provincial and district association meetings be met one-half from the appropriation in the hands of the district associations and one-half from contributions of the churches represented by the preachers or by the preachers themselves, it being understood that exceptions will be made in special cases.

(117) To request Mr. Nasmith to serve in the place of Mr. Proctor on the special committee to persuade Mr. Dzen Ping-seng to accept the position as Huchow district pastor.

Committee: Messrs. Latimer, Keh Tsz-tsaung and Nasmith.

(118) To request Mr. Latimer to take the place of Mr. Proctor on the special committee to prepare the constitution and by-laws of the provincial and district associations together with rules of procedure and statement of duties of the committees, for printing in a special handbook. Committee: Messrs. Latimer and Bau.

(119) To approve the functions of the evangelistic advisor as follows:

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I. Election. The evangelistic advisor shall be elected by the executive committee of the association and by the reference committee of the mission.

II. Functions.

(1) General. The evangelistic advisor shall have no administrative authority or responsibility but shall sustain general advisory relationship to all individuals, churches, or committees concerned in evangelistic work. The emphasis of his work shall be upon the stimulation of Christian life and activity in churches and individuals.

(2) Specific. The evangelistic advisor in order to accomplish the purpose stated above shall be free

(a) to visit the fields of evangelistic labor.

(b) to make a study of evangelistic work in other missions.

(c) to make recommendations to, or to undertake specific commissions in behalf of, the executive committee, the reference committee, district committees, churches, or individuals, in matters concerning the advancement of the evangelistic work.

(d) all the relationships of the evangelistic advisor as indicated above shall be upon a purely voluntary basis.

(120) To request Mr. Bakeman to serve as volunteer evangelistic advisor and to notify the district executive committees, that they will be free to invite the evangelistic advisor to render assistance along the lines of his functions as agreed upon.

(121) To add Mr. Bau and Mr. Tong to the special committee on duties and work of district pastors.

Committee: Messrs. Tsoh, Ufford, Nee, Tong and Bau.

(122) To approve actions in connection with the transfer of the work in Kinhwa as follows:

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(a) To approve the report and recommendations of the special Kinhwa committee including the constitution and by-laws of Kinhwa station committee.

(b) To appoint a special follow-up committee to serve in matters connected with the transfer.

Committee: Messrs. Ufford, Bau, Latimer and Shen.

(c) Pastor Tsoh presented his resignation as pastor of the Kinhwa church. The special committee appointed above was requested to talk with pastor Tsoh and endeavor to persuade him to continue his services in Kinhwa.

CONSTITUTION OF THE KINHWA BAPTIST STATION COMMITTEE

I. Object. The object of the committee shall be to carry on the medical, educational and evangelistic work in Kinhwa, during the three years of trial according to the tentative agreement for the transfer from the mission and association to the Kinhwa station committee.

II. Composition. The committee shall be composed of seven members elected on the following basis, two from the medical work, two from the educational work, and three from the evangelistic work. In the election of the representatives of evangelistic work two shall be from the city, one of whom shall be a woman, and one shall be from the country churches.

III. Election. There shall be an annual election. The term of office shall be for one year. In this election the hospital shall represent the medical work, the Kinhwa boys' school the educational, and the district executive committee the evangelistic.

IV Duties. (1) It shall be the duty of the committee to act upon all questions referred to it by (a) the reference committee of the mission, (b) the association executive committee, (c) the Kinhwa hospital, (d) the Kinhwa boys' school, (e) the Kinhwa

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district association, (f) the secretaries of the committee.

(2) This committee shall cooperate with the mission in making any extraordinary repairs on the school, hospital, and church buildings and in the upkeep of the foreign residence now in use.

(3) This committee shall appoint a representative to sit with the reference committee and association executive committee when matters concerning Kinhwa are under discussion.

(4) It shall be the duty of this committee to pass upon and transmit to the reference committee and association executive committee all requests for appropriations, budgets, and financial reports from the three departments.

(5) It shall be the duty of the committee to act as a clearing house for all forms of work and from time to time to make such suggestions regarding the various departments as is may deem wise. Moreover it shall act in all other matters formerly in the care of the mission and not specifically provided for in the above.

V Officers. There shall be a chairman, vice-chairman, recording secretary, an executive secretary and station secretary and treasurer.

(1) The chairman, vice-chairman, and recording secretary and treasurer shall perform the duties usually pertaining to such offices

(2) It shall be the duty of the executive secretary to serve the various departments of work but not in any case to usurp the functions of the heads of any department.

In particular it shall be the duty of the executive secretary (a) to assist in putting into effect the actions of the station committee, (b) to make suggestions from time to time to the station committee as to forms of work or policies which he believes will promote the work, (c) to conduct the correspondence between the station committee and the reference and association executive committees.

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In addition the executive secretary may engage in such other forms of work as his time will permit and may be mutually agreed upon between himself and the station committee.

(3) The station secretary and treasurer. It shall be the duty of the station secretary and treasurer to act as adviser to all departments of the work, but in no case shall she be the responsible head of any department.

In particular the station secretary shall assist in such matters as (a) the keeping of records, (b) the making of budgets and financial reports, (c) the handling of mission appropriations, or any other money that may be entrusted to her by the various departments.

In addition the station secretary and treasurer may engage in such other forms of work as her time will permit and may be mutually agreed upon between herself and the station committee.

VI. Amendments. This constitution may be amended by four votes of the members present at any meeting, provided written notice has been given of proposed amendments two weeks in advance.

BY LAWS.

(1) Five members shall constitute a quorum.

(2) In order to constitute committee action there must be a majority vote of the members of the committee.

(3) There shall be a regular bi-monthly meeting. Special meetings may be called by the chairman of the committee on request of two members.

(4) The executive secretary and station secretary and treasurer shall have the right to attend all meetings of the station committee and take part in the discussions, but shall not have a vote.

(5) Whenever the work of any department is under consideration there must be at least one representative of that department present.

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(6) The executive secretary shall be elected by the station committee and shall hold office for one year.

(7) The station secretary and treasurer shall be appointed by the mission in consultation with the station committee.

(8) The executive secretary and the station secretary and treasurer shall cooperate in correlating and promoting the efficiency of all forms of work.

(9) The secretaries in their correspondence with the reference committee and association executive committee may write on all matters upon which committee action has already been taken without consulting the head of department involved.

In all matters, however, upon which action has not already been taken and upon which immediate action is impracticable, consultation shall be had with the head of the department involved before any letter is written.

Copies of all correspondence between the secretaries and reference association executive committees shall be kept on file and shall be accessible to the committee at all times.

(10) All ordinary repairs on the school, hospital and church buildings shall be borne by the respective departments out of the annual appropriations.

(11) These by-laws may be amended by four votes of the members present at any meeting.

RECOMMENDATIONS OF THE SPECIAL COMMITTEE ON PLANS FOR THE CONDUCT OF THE WORK IN KINHWA DURING THE THREE TRIAL YEARS OF TRANSFER.

(1) There must be mutual confidence and forbearance. This confidence and forbearance must be exercised by all three of the cooperating parties.

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Mission and association must believe in the Kinhwa work and workers. On their part the Kinhwa staff must believe in the sincerity of the mission and association. Cooperation in work under any other condition is unthinkable.

(2) There must be full publicity given in Kinhwa to the actions of mission and association relating to the Kinhwa work, especially with reference to appropriations. All material sent from the mission and association should be promptly placed in the hands of the Kinhwa people. Moreover, some plan should be worked out whereby Kinhwa could be represented in all meetings of the mission, reference committee, association, and association executive committee when Kinhwa matters are under discussion.

(3) There should be frequent friendly visits by members of the mission and association to Kinhwa during the period of the transfer. Such visits would help to promote good fellowship and understanding on both sides. On the other hand some plan should be worked out whereby the Kinhwa workers might visit the other stations of the mission in order to give to the Kinhwa people a better knowledge of the work as a whole.

(4) It is our conviction that consideration should be given by the mission to the question of transferring the woman's work along with the work of the general board. The advantages of such a course would be several; the women would be in the thing from the start and therefore not under the necessity at some future date of asking for admittance; the coming in of the woman's work would bring in a group of native Kinhwa people who are well trained for group thinking and have the interest of the Kinhwa people very much on their hearts. The entrance of the woman's work into the plan would greatly strengthen the central committee by the addition of two more women to its membership.

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(5) In order to promote mutual understanding thruout the mission and churches as well as in Kinhwa we recommend that a brief sketch of the Kinhwa work and the report of this committee, together with the tentative agreement for the transfer be printed and circulated.

(123) To approve the following statement of the reserve fund:

Reserve Fund, Association.

Balance, March 25, 1922	\$300.45	
Surpluses cancelled:		
Evangelistic:		
Kinhwa	41.51	
Hangchow	98.23	
Seminary graduates	130.00	
Appropriations to meet deficits:		
Evangelistic:		
Ningpo		\$122.89
Huchow		7.22
Committee expense, 1921		11.47
Committee expense, 1922		275.00
Balance, Nov. 22, 1922		153.61
	\$570.19	\$570.19
Balance, Nov. 22, 1922	153.61	
Appropriation 1922-23	1000.00	
Appropriation:		
Evangelistic:		
Shaohsing		150.00
Kinhwa		300.00
Huchow		200.00
Association secretary, special rent and moving expenses		200.00
Balance		303.61
	\$1153.61	\$1153.61

(124) To approve of requests for appropriations for the year 1923-24 as follows:

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Requests for Appropriations 1923-24

	<i>Appro.</i> <i>1922-23</i>	<i>Increase</i>	<i>Decrease</i>	<i>Requested</i> <i>1923-24</i>
Chinese Association grants				
Evangelistic work.				
Ningpo	5944			5944
Ningpo, city	520	1200		1720
Shaohsing	4746			4746
Kinhwa	2071	300		2371
Huchow	2837			2837
Hangchow	1522			1522
Hangchow, City	1700			1700
Shanghai	465			465
Association secretary	600	600		1200
Asso. committee expense	283			283
Chapel building fund	500			500
Association reserve fund	1000		300	700
Hangchow Union Committee	300			300
Seminary graduates 3 @ 4 mo.		540		540
Returned students				
	22488	2640	300	24828
Day schools				
Ningpo		200		200
Ningpo, Tinghai	1000			1000
Shaohsing	200	200		400
Kinhwa	200	200		400
Huchow	200	200		400
Hangchow, Wayland	300			300
	1900	800		2700

(125) To reply to the request of the Huchow district executive committee for approval of plans to use funds from the Huchow appropriation for rebuilding the San Chao-bu chapel, that the association executive committee leaves the whole responsibility with the Huchow district committee but accedes to their request to request the mission treasurer to

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advance at once \$200 from the Huchow district appropriation to be used at the discretion of the district committee.

(126) Upon recommendation of the Hangchow-Shaohsing district executive committee to approve of the ordination of Mr. Keh Tsz-tsaung and Mr. Ho Dzing-ming, and to advise delay in the ordination of Mr. Tseo Meo-dzen of Chiang Ngan-gyiao.

(127) To appoint a special committee to consult further with the Ningpo executive committee regarding the ordination of Mr. Nee Gi-hwo and to report back to the association executive committee.

Committee: Messrs. Ufford and Ma Yong-po

(128) To appoint Mr. Dzen Ping-seng to fill the vacancy on the association executive committee made by the resignation of Mr. Bau to take up his work as association secretary and to appoint Mr. Ma Yong-po to serve as recording secretary of the executive committee, these appointments to continue until the time of the annual meeting of the association.

(129) To appoint Mr. Tong, Mr. Ufford, and Mr. Cong to serve as advisory committee to the association secretary and also as finance committee of the association executive committee.

Committee: Messrs. Tong, Ufford and Cong.

(130) To request the chairman and secretary of the executive committee to write a circular letter informing the churches that Mr. Bau has begun his work as association secretary.

(131) To plan for two full days of meeting of the executive committee prior to the annual meeting of the provincial association

(132) To authorize the treasurer to make a loan from the chapel building fund of \$191 to meet the estimated deficit on the Siao-fong church building with the understanding that this loan of \$191 will be refunded from collections for the chapel building

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fund before the end of January, 1923, and that the previous loan of \$300 will be repaid before the time of the association in 1923.

(133) To request the association secretary to visit and study the work and conditions of the churches of Siao-fong and Di-pu.

Mr. Latimer reported for the committee on summer work for seminary students as follows:

Ningpo,	\$22.50
Huchow,	22.50
Shaohsing,	52.50
Hangchow,	52.50
Total,	<hr/> \$150.00

The committee on Daily Vacation Bible Schools made report as follows;

Since the year 1921 the Daily Vacation Bible Schools have been memorial schools to Miss Grace Olmstead Grigor, of Cleveland, Ohio, U. S. A. Certain funds were transferred to the association by Dr. R. G. Boville on the above account, and these were distributed by our committee upon application and under certain conditions. There were schools in the Baptist Association before any relations with the International Committee in New York were begun. So, although independent schools are now maintained yet the workers have been of great help to the movement thruout the whole province.

During the summer of 1922, 32 schools were maintained with a teaching staff of 178 and a student enrollment of nearly 1700. Most of the teachers were volunteer workers. Only one percent of the children came from Christian homes.

The memorial gift received thru Dr. Boville was distributed between the stations of Shaohsing, Kinhwa and Huchow. Other friends helped in the work of Hangchow city and district and of Ningpo. About one-third of the total expense was secured locally. The following is the report by districts:

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<i>District</i>	<i>Schools</i>	<i>Teachers</i>	<i>Pupils</i>
Hangchow	8	53	526
Ningpo	6	21	214
Shaohsing	10	60	562
Kinhwa	4	24	244
Huchow	3	18	94
Shanghai	1	2	50
Totals,	32	178	1690

Financial Statement.

<i>District.</i>	<i>Local Contribution</i>	<i>Childrens Contribution</i>	<i>D.V.B.S. Fund</i>	<i>Total Exdenditure</i>
Hangchow	\$44.60	\$8.00		\$225.00
Ningpo	26.50			106.50
Shaohsing	141.23	2.20	\$80	221.23
Kinhwa	89.50	1.60	80	153.00
Huchow	8.00		60	44.00
Shanghai	15.00			15.00
Totals,	\$324.83	\$11.80	\$220	\$764.73

Committee: T. C. Bau
S. K. Cong
James V. Latimer.

Adjourned.

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